

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
September 17, 2024

Meeting called to order at 4:03 p.m.

- ❖ Curtis Raetz, President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Sig Sereno, Director
- ❖ Ed Coleman, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the August 20, 2024 meeting draft minutes. Motion to approve the minutes by Roger Trejo, seconded by Sig Sereno, all approved.
3. Member and Public Comments: Sig Sereno was contacted by a resident who was tailgated on September 16 at 1:30 p.m. by a bulk water delivery vehicle. The resident was suspicious so stopped to get the mail and the truck stopped at the water storage tank but did not take any water. The member stayed there until the vehicle drove off. Board discussed posting a sign communicating that the water storage tank is for fire department use only.
4. Operator's Report and Discussion/Update.
 - a. Lead Service Line Inventory (LSLI) has been completed and submitted to the State.
 - b. Replacing the capacitors at well number two did not resolve the pump issues. Curtis Jeffrey to make repair for well number two a top priority.
 - c. A meter has been set at the West Trail entrance but no water is flowing yet; will continue to work the issue.
 - d. Transfer pump was installed and new Harmsco filters have been ordered to replace the ones used a few months ago.
 - e. Portable generator has been relocated to well number one site and has been tested and is operational.

- f. There was a large leak at a Vista View new construction site that was caused by an SUS operator error. The leak was quickly repaired.
- 5. Confirm Next Meeting Date/Time. Next meeting date scheduled for Tuesday, October 22, 2024, 4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.
- 6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions. The repair of well number two is a priority and needs to be fixed as soon as possible. Board decided to stay at Drought Stage III.
- 7. Financial and Business Operations Discussion, Update, and Action
 - a. Wrote checks for Spicewood Utility Services (SUS), Oliver, Rainey, and Wojtek (ORW), Cincinnati Insurance, and Metron-Farnier. Insurance rate for the plant is now locked in for three years, and Directors and Officers insurance rate is locked in for two years.
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. There were four accounts over the threshold for the month; emails were sent to all of the violators.
- 8. Discussion, Update, and Action as Needed
 - a. Requests for Water Bill Adjustment. There were two requests this month: the board approved the first request and denied the second request.
 - b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWC Water Conservation Partnership. Sig is working with the City of Double Horn to investigate a fall trip to Bamberger Ranch Preserve. The weather should be better with cooler temperatures and might bring out a different group of people. The City has done a great job of negotiating the cost of two turn lanes on highway 71. There is a possibility being discussed that with the additional money in the budget a native plants, water harvesting, or drip irrigation speaker series along with a rebate program might be implemented.
 - c. Preliminary 2025 Planning: Special Projects, Director Roles/Election, Budget/ Revenue, Other Topics as Needed.
 - i. Special project focus for 2025 is future water security and updating the tariff. The board is considering becoming members of the Texas Rural Water Association (TRWA) since they have resources we can utilize.
 - ii. Two board members seats are up for re-election. The first is Harry Brunner, who has decided not to run for re-election. The second is Pilar Chiodo who has agreed to serve another two year term if necessary.

- iii. Regarding budget and revenue, Pilar will generate the first 2025 draft budget and send to board members for initial review at the October board meeting.
- d. Future Water Security Project. Curtis has consulted with three geologists. Their opinion is that, although a deep well sounds like a good idea, the fact that we are located on the downslope of the Hickory makes the chances of finding water very risky. If we proceed, we would have to begin with drilling at least three exploratory wells which would cost about \$100,000-\$120,000. To turn these exploratory wells into a public supply well could cost about \$2.2 million. The question before the board is whether or not we invest in exploratory wells for something that is so risky. Given cost and risk, the deep well is not a high priority. We will continue to look at other options like partnering with someone to build a pipeline from a Marble Falls water supply. Although this pipeline may cost more than a deep well, it is low risk. Ed Coleman stated that he would like these efforts to run in parallel and not sequentially; look into subject matter experts to do a lot of the work.
- e. Rate analysis and Tariff and Policies Update. No work on this pending other priorities.

9. Current Activity and Priority Planning.

- a. Priority is to continue to work the Future Water Security Project and annual meeting.

10. Other Business Properly Brought Before the Meeting: None.

11. Review Past and Current Action Items

- a. Curtis Jeffrey to present plan for storage of generator and pump at well number one.
- b. Curtis Jeffrey to continue to monitor the Turner controller and check its warranty status.
- c. Curtis Jeffrey to get water flowing at West Trail entrance meter for DHIA use.
- d. Pilar to continue to look into the feasibility of replacing the Immediate Response Information System (IRIS) with TextMagic.
- e. Sig Sereno to followup with Glen Stafford to determine if there is a video of the license plate of the bulk deliver truck that stopped at the water storage tank. Sig will also look into getting a sign for the water tank location.
- f. Pilar to generate first draft 2025 budget for review at the October board meeting.
- g. Pilar to work with SUS to audit membership database to ensure that the most current contact information for all members is in place.

12. Adjourned at 5:39 p.m. Motion to adjourn by Pilar Chiodo, seconded by Roger Trejo, all approved.